

# Care City Community Board

Recruitment Pack



**CARE CITY**

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As a CIC we can  
focus on the good  
for the community

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## Background

Care City is a centre for improving healthy ageing and regeneration for East London. We are based in Barking. We work as an innovation partner to East London's health and care system, bringing partners from across health, social care the third sector, research and industry together to deliver improvements for our local community. Everything we do is about understanding the causes of poor health in our local area and working to improve health.

On 1 June 2019 Care City became a Community Interest Company (CIC), leaving our founders and initial funders North East London NHS Foundation Trust and the London Borough of Barking and Dagenham. As a CIC we can focus on the good for the community, not for profit shares and ensure that our vision and moral purpose are firmly rooted in the local community.

We are excited to launch the recruitment to our Community Board, to build further on our commitment to user collaboration and ensure that the community is the centre of all that we do.

## Care City Community Board

Our Community Board will help us to shape, review and challenge our work. It will include local residents, patients, carers, and staff from the voluntary sector, care and health agencies – people who have professional and / or lived experience and can bring that expertise to the Board.

The Community Board will be embedding the patient, carer and public within Care City's decision-making processes to ensure our work is led by the people we serve. We will see the Board evolving over time and are open to growth in order to facilitate support and connection at different levels of intensity across our programme of work as appropriate.

At this first stage we are looking to appoint up to six members to form the initial Board. Appointed members will bring diverse experience, understanding and skills to Care City CIC and will be expected to reflect on further growth of the Community Board to diversify voice, experience or skills.



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## Length of the role

Two years, with the potential for extension or renewal through mutual agreement with the chair.

## Meeting schedule

Meetings will be two hours long and held every other month. Twice a year the meeting will be joint with the Care City Board meeting.

Meetings will be held at Care City offices in Barking. Those who are unable to join meetings in person may join by video conference.

## Honoraria and expenses

Community Board members will be offered an honorarium (payment) for their time at a rate of £50 per meeting / half day. Care City CIC will cover reasonable travel, and accommodation where appropriate, expenses where agreed in advance. Reimbursement for other expenses, including care responsibilities, may be agreed at the discretion of Care City CIC.



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## Skills and experience

We are looking for people who live in East London and...

- 1 Have experience as:
  - A person who uses health and social care services, occasionally or more regularly; *or*
  - An unpaid carer or relative of a person who uses health and social care services; *or*
  - An advocate or person working with relevant voluntary or support organisation in health; *or*
  - A professional supporting engagement or involvement of patients, carers and the community in healthcare or health research
- 2 Have an interest in:
  - The use of innovative approaches to community involvement and engagement
  - How health and social care services can be improved
  - The role of research in informing how to improve care
  - The role of innovation and technology in transforming services
  - Development of staff across the care system
- 3 Have confidence to voice their own opinions clearly and participate in group discussion
- 4 Are able to listen and respect differing opinions
- 5 Are committed to openness and transparency
- 6 Have an awareness of and sensitivity to equality and diversity



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## The role

You will be required to...

- Attend and take an active part in Care City Community Board meetings
- Prepare for each meeting by reading any paperwork required
- Give your opinion and advice on topics such as:
  - Engaging with patients and the community in ongoing dialogue
  - Demonstrating impact, outcomes and success for population
  - Being accessible and inclusive of diverse communities and groups
- Provide an independent perspective on operational and strategic issues
- Support Care City in embedding community involvement and engagement in all our work
- Respect the viewpoints of others in the group

Care City will support you by providing an induction, ongoing support from the Community Board Chair and relevant Care City staff and ad hoc training as required.

## How to apply

To apply please email the following to [recruitment@carecity.org](mailto:recruitment@carecity.org):

- Name, email address and preferred phone number
- A covering statement of no more than 500 words outlining your experience and interest in this role
- Your CV
- Your availability for exploratory workshop and first formal meeting dates and times (below)

The closing date for this role is **Wednesday 31 July 2019 at midday**.

Shortlisted applicants will be invited to participate in an exploratory workshop on **Wednesday 11 September 2019, 13.00-15.00**, at the Care City offices in Barking. Please let us know on applying if you are unable to attend this date and time, or if access is a concern and we will work with you to make alternative arrangements.

Applicants are also asked to hold **Wednesday 25 September 2019, 13.00-15.00** in their diary for the first formal meeting of the Community Board.



**CARE CITY**

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**[www.carecity.london](http://www.carecity.london)**

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